

CREATIVE JOB SEARCH SKILL WORKSHOPS

EXCLUSIVELY FOR I-HOUSE ALUMNI

Saturday, October 17, 1:30 – 5:00 PM, Home Room
Especially Tailored for **1990-2009** Alumni

Saturday, October 31, 1:30 – 5:00 PM, Home Room
Especially Tailored for **Pre 1990** Alumni

LEARN:

- New Ways to Identify Job Openings in Your Field
- How to Write Eye-Catching, Intriguing Cover Letters
- How to Develop Compelling, Focused Resumes That Fit Positions You Seek
- Powerful Interviewing Skills & Preparation Techniques to Give You A Special Edge

Workshop Leader:

JOE LURIE, I-House Executive Director Emeritus (1988- 2007)



Joe is currently an executive coach, consultant, speaker and intercultural trainer, who also teaches groups and individuals how to navigate and network through today's tough job market. He brings extensive and unusually successful experience to these workshops, offered pro bono only to I-House alumni.

To register: Email resume, phone and email address to ihalumni@berkeley.edu **by Monday, October 12.**
Limited seating – first come, first served.

Please consider a contribution of \$15- Checks made out to International House may be presented at the door.

For the first 3 alumni for each session who submit a resume, draft cover letter with an attached job announcement: a free, individualized private coaching session with Joe.